

Kingsburg Historical Society

Broad of Director's Meeting Minutes

July 10, 2017

Emailed to Board Members on 7/14/17 and on 8/9/17

Minutes Approved 8/14/17

Prior to the meeting Gary Nelson served cookies and ice cream. The business part of the meeting commenced at 7:16 p.m. having been called to order by Board President Gary Nelson. Board members in attendance were Chris Peterson, David Lindgren, Gary Nelson, Gloria Mendes, Greg Jonsson, Greg Soghoian, Janet Cabral, Loretta Snedegar, Rick Guestin, Ronald Bergman and Tanya Barros. Board members absent were David Meyer, Ed Morgan, Henry Garcia and Stephen Hall. Guest present was Historical Society member Ronald Snedegar.

June 12, 2017 Board Meeting Minutes - Ronald D. Bergman

The June 12, 2017 Board Meeting Minutes had been e-mailed to board members on 6-15-17 and on 7-7-17. Time at the beginning of the meeting was given so board members could study a hard copy of the said Minutes. There were no corrections or additions to the Minutes voiced, hence President Nelson declared the Minutes to be true and correct as written.

Before the meeting Secretary Bergman had issued a four (4) page hard copy of, **"The Making of the Kingsburg Historical Park."** This document lists by year the developments which have taken place in the park. Bergman gave a rationale for the printing of the document and asked that board members review the "critter" and let him know of any corrections or additions.

Treasurer's Report – Tanya Barros

Tanya had issued hard copies of her report prior to the meeting. Ms. Tanya verbalized the Profit and Loss and Balance Sheet Statements. Specific questions were asked and Tanya gave specific answers. President Gary requested board members to review the June 30, 2017 financial spread sheet and note by category the specific financial figures. President thanked Mrs. Barros for her report. A copy of the report is filed with the official copy of these Minutes.

Bills Submitted for Payment – Tanya Barros

• Pacific Air - Park Hall A/C Servicing	\$ 281.99
• Ron Bergman - Copies for "Go For Broke" Project	\$ 38.88
• Janet Cabral - Cutting of Keys	<u>\$ 44.34</u>
Total	\$365.21

A motion was made by Janet Cabral and seconded by Loretta Snedegar to pay the bills as submitted, totaling \$365.21. The motion was unanimously passed on a voice vote.

OLD BUSINESS

Calendar Financial Report as of 6-30-17 – Ronald D. Bergman

- The 2017 Calendar Financial Report: Expenses: \$.85, Income: \$ 130.00, **net fund balance is \$ 6,098.99.**
- The 2018 Calendar Financial Report: Expenses: \$ 3.40, Income: \$ 300.00, **net fund balance is \$ 4,457.56.**

Go For Broke – David Meyer was absent, hence no report.

Website – Greg Soghoian, working with David Meyer on this project, preferred to wait for David’s return to the August meeting, so no report.

Caretaker Position(s) Discussion – Gary Nelson

At the June 12, 2017 Board Meeting President Nelson had appointed a special committee to study the “Caretaker/Event Coordinator Positions” and return to the July 10, 2017 Board Meeting with recommendations for the board to consider. The committee members are Tanya Barros, Greg Soghoian, Janet Cabral and David Meyer. Their committee report was broken down into the five (5) topics: **(The entire report is attached to the official copy of these Minutes.)**

- “Duties for Caretaker”
- “Job Duties for Event Coordinator”
- “Terms to Hire an Event Coordinator”
- “Committee Thoughts”
- “Rules for Park Only”

The above report(s) created much discussion moderated by President Nelson. The part(s) of the report(s) that were acted upon follow here:

1. From the “Committee Thoughts” segment of the report a discussion surfaced about “Trash Cans.” The metal cans are too heavy to deal with when empty, let alone when full!!
 - A motion was made by Loretta Snedegar and seconded by David Lindgren that six (6) new light weight trash cans be purchased. The motion passed by a unanimous voice vote.
2. From the “Committee Thoughts” segment of the report a discussion began about personnel titles and a pay increase for Cam Inouye.
 - **A motion was made by Janet Cabral and seconded by Greg Soghoian that Tina Cortese’s job title be “Lead Caretaker / Event Coordinator” and that Cam Inouye’s job title be “Caretaker” and that Cam Inouye’s pay be increased to \$14.00 per hour beginning July 15, 2017. The motion carried by a unanimous voice vote.**
3. Generated from the “Committee Thoughts” discussion was,
 - **that Janet Cabral volunteered to be Tina Cortese’s Supervisor.**
4. From the “Committee Thoughts” segment of the report, “Reggie (Gierke of the Well Church) email regarding Hall of Fame to be used as a classroom for the Well Church.”
 - A discussion ensued in that display cases are all but ready to be installed in the Hall of Fame to house Rafer Johnson memorabilia that may be coming our way. **It was by consensus the room should not be used by the Well Church.**
5. From the “Committee Thoughts” segment of the report, “Garden hoses a hardship.” Gary explained why the hoses were in such disarray because getting water to the newly planted trees in the park. The hoses have been recoiled.
 - A discussion surfaced about the dry lawn spots and the times of day the sprinklers are set to be watering. Also there was a discussion about completing the concrete work around the bandstand so bushes can be planted. **A motion was made by Chris Peterson and seconded by Gloria Mendes to have the Larry McClaskey Co. complete the concrete work around the bandstand and rework the sprinkler system to function properly. The motion carried by a unanimous voice vote.**

Riverbend Church – Janet Cabral (Ed Morgan was absent)

Janet reported that the all of the short pews are now “living” in the church. The remaining long pews are scheduled to arrive on Friday, July 14, 2017.

The Kingsburg Arts Center – Gary Nelson

The Secretary has researched the Society Minutes from January 17, 2011 to June 12, 2017 and does not find any mention of the Board acting to accept the Kingsburg Arts Center into the Kingsburg Historical Society. Gary at this meeting presented a proposal, as informational, that would require a change in our By-Laws if the Kingsburg Arts Center were approved by our Board of Directors to merge with the Historical Society. The informational paper issued to all is titled, **“Kingsburg Historical Society By-Law Addition.”** Gary verbally reviewed the paper and will present it to the Arts Center for their review and come back to the Board for future action. The paper will be filed with the official copy of these 7-10-17 Minutes.

Donation of Large Items to the Society – Tanya Barros

During this board meeting comments about large items, such as cars, trucks, farm equipment, etc., are being accepted with no place to properly put them without crowding the item into an exhibit designed for something else. Gary says we must look crowded so people see we need additional buildings. **A motion was made by Tanya Barros and seconded by Janet Cabral that for any large item, e.g. a car, truck or farm equipment, etc. to be included in the Historical Park whether by donation or loan, must be approved by the Board of Directors. The motion was approved by a unanimous voice vote.**

After the above vote was taken President Gary asked Secretary RDB to research previous Minutes for any Board of Directors action of acceptance related to vehicles donated or loaned to the Kingsburg Historical Society. In a review of Minutes from April 30, 2007 – June 12, 2017 Board action was **not found** as to the acceptance whether by donation or loan of any large items, e.g. cars, trucks, farm equipment, etc.

Employee Handbook – Janet Cabral & Tanya Barros

The above mentioned girls, JC & TB presented **for review by the next meeting** a draft proposal of a thirty-four (34) page **“Employee Handbook For Kingsburg Historical Society, Inc.”** Yes “siree,” we now have homework to be done before the next August 14, 2017 Board Meeting!! – (The presented “Employee Handbook” is filed with the official copy of these Minutes.)

Window Coverings – Loretta Snedegar

Loretta said that the window shades in the Medical Building are really deteriorated and need to be replaced. There was discussion that perhaps the shades should be replaced with a type of blind. Gary Nelson said that he would arrange for a “blind man” to come and give an estimate as to cost for the installation of blind for the three (3) windows.

Next Meeting

The next meeting is scheduled for the 2nd Monday, that being August 14, 2017 at 7:00 p.m. in the Park Hall.

Adjournment

Adjournment arrived at 9:41 p.m.

.....and that’s the way I believe it all (well most of it) happened.....

Ronald D. Bergman

Secretary

RDB:rdb-7/13/17-3:46pm
Historical Society
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