

Kingsburg Historical Society

Board of Director's Meeting Minutes

September 11, 2017

E-mailed to Board Members on 9/17/17 and on 10/5/17

Minutes Approved 10/9/17

The meeting was called to order by President Gary Nelson at 7:12 P.M. The meeting was held in the Park Meeting Hall. The board members present were Tanya Barros, Ronald Bergman, Loretta Snedegar, Janet Cabral, Henry Garcia, Greg Soghoian, Greg Jonsson, Gloria Mendes, Gary Nelson, David Meyer, David Lindgren and Chris Peterson. The board members having fun elsewhere were Rick Guestin and Edward Morgan. The guest present was Ronald Snedegar.

August 14, 2017 Board Minutes Correction, page 3, "Surplus Items" – Gary Nelson

Corrections were added to the motion, repeated here to read, **A motion was made by Janet Cabral and seconded by David Meyer to grant the "Surplus Items Committee" the authority to declare what is a surplus item in the Tank House, Cargo Container and along the Fence Line and then to dispose of the item(s) either by trading or by selling the item(s). The motion was passed on a unanimous voice vote.**

August 14, 2017 Board Meeting Minutes – Ronald Bergman

The August 14, 2017 Board Minutes had been e-mailed to board Members on 8/17/17 and on 9/7/17. Time at the beginning of the meeting was given so board members could study a hard copy of the said Minutes. An addition was made to the August 14, 2017 Board Minutes, page 3, "Surplus Items." The addition/correction is as printed in the motion above. With no further corrections President Nelson declared the August 14, 2017 Board Minutes to be correct. A copy of these Minutes is filed with the official copy of these Minutes.

Treasurer's Report – Tanya Barros

Tanya had issued hard copies of her report prior to the meeting. Tanya verbalized the Profit and Loss and Balance Sheet Statements. She issued a Financial Spread Sheet and asked members to review the document. After a question and answer period President Nelson thanked Tanya for her report.

Bills Submitted for Payment – Tanya Barros

• Giannini Packing	Painting of two (2) tractors	\$3,000.00
• Ronald Bergman	Misc. Copies & Sprinkler Parts	\$ 73.30
• Kingsburg Insurance	Directors & Officers Liability Cover	\$ 877.00 (Per Year)
• Janet Cabral	Paper Copies	\$ 14.32
• Gary Nelson	Trees, Hose, Plants	<u>\$ 707.81</u>
	Total	\$ 4,672.43

A motion was made by David Lindgren and seconded by Henry Garcia to pay the bills totaling \$4,672.43. The motion passed on a unanimous voice vote. A copy of Treasurer's Report is filed with official copy of Minutes.

OLD BUSINESS

Nominating Committee Report – Henry Garcia

The committee placed in nomination for Historical Society Board of Director's Officers for 2017-2018 Gary Nelson, President; Edward Morgan, Vice President; Ronald Bergman, Secretary and Tanya Barros, Treasurer. President Nelson asked if there were any further nominations for any of the four (4) offices; there being none, he declared nominations to be closed.

A motion was made by Henry Garcia and seconded by David Lindgren to cast a unanimous ballot in favor of the four (4) nominees listed in the Nominating Committee's report. The motion carried by a unanimous voice vote.

Board of Director's Officers for the 2017-2018 Fiscal Year are:

- President, Gary Nelson
- Vice President Edward Morgan
- Secretary Ronald Bergman
- Treasurer Tanya Barros

Calendar Report as of 8-31-17 - Ronald Bergman

The 2017 Calendar Financial Report: Expenses: \$ 1.38, Income: None, Net Fund Balance: \$6,336.80. The 2017 Kingsburg Historical Society Historical Calendar is now **done and over with** a profit to the General Fund of the Society of **\$6,336.80** not a bad chunk of change!!

The 2018 Calendar Financial Report: Expenses: None, Income: \$205.00, Net Fund Balance: **\$4,961.10**. The 2018 Calendar as of August 30, 2018 is at Willems Printing in Fowler, CA

Long-term Planning / Marketing - Foundation Committee Report – David Meyer

No report was made.

Go For Broke Committee – David Meyer

By January 5th the Japanese Exhibit will have been set in place and ready for its opening day. On the evening of January 5, 2018 there will be the opening reception with all of the high "Muck-A-Mucks" present. The exhibit will be open for business on January 6, 2018. The advertisement needs to begin as soon as possible; Jolene Polyack has been hired to oversee this task. The only building open during the days of the exhibit will be the Park Meeting Hall.

The Website – Greg Soghoian

Greg is working with JP Solutions on this project. He's collected a few Historical Society and Historical Park information describing the exhibits. This material he plans to have put into the website and much, much more. Greg hopes that at our next meeting a rough draft of the website can be shown for our comments and further input with the project.

New Business

Rental Fee Schedule – Janet Cabral

Janet issued to board members a copy of a revised Rental Fee Schedule. After a brief discussion an addition was proposed to the "Church Only" segment to read, "\$500.00 for minimum of 3 hours includes media if requested. **A motion was made by Henry Garcia and seconded by David Lindgren to accept the revised Rental Fee Schedule with the added words of, "includes media if requested" added in the "Church Only" segment. The motion passed on a unanimous voice vote.** This Rental Fee Schedule is on file with the official copy of these Minutes.

Real Size Dairy Cow By Purchase, Swap and/or Donation – Gary Nelson

Had fun with this one with all kinds of different ideas as to how “going into the dairy business” would fit in with our mission of being a historical society!!!!

Capital – Future Building Related to the Historical Society/Park Committee – Gary Nelson

- Committee Members are Greg Soghoian, David Lindgren, Gary Nelson and a Member at Large.

Riverbend Church – Gary Nelson (Ed Morgan absent)

- Board Members left the Park Hall for a journey to the Riverbend Church to view and discuss the progress being made there. Discussion consisted of the amount of space to be left between the platform and the first row of pews. There has to be adequate space in front for wheel chairs and a bridal party. Also talked about what should be on the front wall of the church; there now is the board listing the hymn numbers, the cross and the picture of the head of Christ. It was voiced that the Riverbend Congregation is a Christian Church and the Christian artifacts should be placed as the congregation wants them to be located, it's their place of worship. It was pointed out that the cross and head of Christ picture may need to be moved a little to the right if “wall screen” space is needed. **A motion was made by David Meyer and seconded by Henry Garcia that space shown between the platform and the first row of pews should be honored. Also that the hymn number board, cross and head of Christ should remain as is pending a need of additional “wall screen” space when the ceiling projector is up and working. The motion was passed by a unanimous voice vote.**
- It was announced the pews would be secured to the floor between 9/12/17-9/15/17. Also mentioned was that hand railings would be installed to aid people ascending and/or descending the platform.
- The church visit being over we caught the first red eye flight back to the Park Hall and back to work. The president showed no mercy whatsoever!

Caretaker / Board Member Employment – Gary Nelson

This matter dealt with the position of a paid Event Coordinator and a Board Member being one and the same.** The more this matter was discussed it seemed to get more confusing! Finally, President Nelson had heard enough and declared the matter be referred back to the “Caretaker/Event Coordinator Job Description Committee” whose members are Tanya Barros, Greg Soghoian, Janet Cabral and David Meyer. The committee is to report to the Board of Directors at a future meeting.

** Circulated among board members was a one (1) page copy of “Job Duties for Event Coordinator.” This page is on file with the official copy of these Minutes.

By-Laws Revision – Gary Nelson

President Nelson issued copies of a proposed By-Law change and the addition of a proposed By-Law. (A copy of this handout is filed with the official copy of these Minutes)

1. Proposed By-Law Change: (To be acted upon at our next regular board meeting on October 9, 2017)
 - **ARTICLE III – BOARD OF DIRECTORS, SECTION 6. COMPENSATION**

- The current By-Law reads, “The Board of Directors may receive compensation for their services as such.”
- The proposed change to read, “The Board of Directors shall not receive compensation for their services as such.”

2. Proposed Addition to the By-Laws:

- The addition would come into, **“ARTICLE III – BOARD OF DIRECTORS, SECTION 8, FINANCIAL REIMBURSEMENT**
- “Board of Directors members shall be reimbursed for Park related expenses. Member must submit an itemized receipt(s) on an approved form to the Treasurer. The Historical Society shall have final approval of bills submitted.”

Kingsburg Historical Society Expense Claim Form – Gary Nelson

This form was issued to board members and reviewed. The form is necessary if “ARTICLE III – BOARD OF DIRECTORS, SECTION 8, FINANCIAL REIMBURSEMENT” is enacted. A copy of the form is filed with the official copy of these Minutes.

Purchase Two (2) Replacement Trees for the Front Area – Gary Nelson

A motion was made by Greg Soghoian and seconded by Greg Jonsson to purchase said number of replacement trees for the front area of the Historical Park. Motion approved by a unanimous voice vote.

The Painting of Two (2) Tractors – David Lindgren

On a motion by Greg Soghoian and seconded by Henry Garcia it was approved to have two (2) tractors painted for approximately \$3,300, but without new tires, by Giannini Farms. Also in the motion one (1) tractor is to have a special platform constructed to aid persons mounting the tractor from the rear. The motion carried on a unanimous voice vote.

Park Meeting Hall Window Shades – Gary Nelson

This topic was brought up; everyone looked at the windows; however there was no action.

Bees In The Tank House – Ronald Bergman

Ron had engaged the Bee Man, Mr. Daren Hess to look the bee situation straight into the bee’s eyes. Some wall and ceiling board must be removed in order to get to the bees cozy little nest. That means the artifacts must be moved away from the east wall towards the west wall to give Daren a “nice” place to work. RDB told Mr. Hess he’d be in touch with him after we have met our part of the task of getting the honey out and the bees captured or on their way elsewhere.

Glider Swing Metal Installation – Greg Soghoian - No Report

Shrubs in Front of the School Building – Gary Nelson - No Report

Sprinkler Heads on the Campus Have Been Fixed – Gary Nelson - Done

Curbs and Boxwood Shrubs around the Gazebo – Gary Nelson - Done

Medical Building Progress – Loretta Snedegar – No Report

Front Gates Replacements – Ed Morgan - No Report

Tree Pruning – David Lindgren - What was authorized has been done

Shades for the Medical Building – Gary Nelson

- The shades matter has been approved for the Medical Building and the Olson/Ball House. See the Board Minutes for August 14, 2017, page 4, the discussion and motion are repeated here for your convenience.
- The Medical Building and the Olson/Ball House are in need of good quality window shades to replace the shades that are deteriorating. After a discussion related to different types of shades to install **A motion was made by Greg Soghoian and seconded by Janet Cabral that “Roller Shades” like the style that is in use in the Medical Building and the Olson/Ball House be purchased and installed. The motion carried by a unanimous voice vote.**

Danish Art Museum and the Kingsburg Art Museum – Gary Nelson

These two (2) matters were put on “hold” for now.

Concrete Curbing – Gary Nelson

The concrete curbing that one sees around the campus encloses a special bed for the boxwood shrubs in which to dwell. The project’s price tag of \$4,200.00 was paid for out of the “Special Project Fund.”

Concrete Around the Tank House and Windmill – Gary Nelson

After a brief discussion **a motion was made by David Meyer and seconded by Gloria Mendes to pay the approximate \$2,400 cost for the concrete work as completed. The motion carried by a unanimous voice vote.**

A Kingsburg High School Yearbook Ad – Ronald Bergman

After a very brief discussion **a motion was made by Janet Cabral and seconded by Chris Peterson to purchase for \$150 a half (1/2) page ad in the 2018 Kingsburg High School Yearbook. The motion carried on a unanimous voice vote.** Dave Meyer and Ron Bergman will work on the design for the ad.

Next Meeting & Adjournment – Gary Nelson

The next meeting is scheduled for October 9, 2017 in the Park Meeting Hall at 7:00 P.M. The meeting adjournment finally arrived at 10:12 P.M. and everyone caught a 2nd red-eye flight to their home base!!

.....and that’s the way I believe it was.....

Ronald D. Bergman.
Secretary